

City of Van Meter, Iowa  
City Council Minutes – 03-09-2015

- 1) The Van Meter City Council met for a regular council meeting on Monday, March 9, 2015 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Bob Lacy, Kim Sacker, Mike Peterson, Elizabeth Tweed, and Owen Stump.

Staff present: City Administrator Jake Anderson, City Attorney Erik Fisk, Public Safety Director William Daggett.

- 2) Mayor Adams asked for a motion to approve the agenda. Motioned by Lacy supported by Peterson. Passed unanimously.
- 3) Introductions were made.
- 4) Mayor Adams opened the citizens hearing. Hearing none Mayor Adams closed the citizens hearing.
- 5) Mayor Adams reviewed the consent agenda, and asked for discussion. City Administrator Anderson noted amendments to the claims list. Mayor Adams asked for a motion to adopt the revised consent agenda which included the following:
  - a. Minutes of the February 9, 2015 and March 2, 2015 council meetings.
  - b. February Claims list.

| <b>VENDOR</b>                | <b>REFERENCE</b>               | <b>AMOUNT</b> |
|------------------------------|--------------------------------|---------------|
| ACCO                         | WATER CHEMICALS                | \$ 579.20     |
| AG SOURCE LABORATORIES       | WATER TESTING                  | \$ 50.50      |
| ARNOLD MOTOR SUPPLY          | PW PARTS/WIPERS                | \$ 63.37      |
| BALDON HARDWARE              | MISC LIB SUPPLIES - LOCK, KEY  | \$ 53.25      |
| BOB LACY                     | MILEAGE WAUKEE LOST            | \$ 12.65      |
| CARPENTER UNIFORM CO         | SUMMER UNIFORM POLOS           | \$ 163.97     |
| CASEY'S GENERAL STORE        | PW GAS                         | \$ 847.45     |
| CENTURY LINK                 | CITY HALL PHONE                | \$ 368.50     |
| CHADWICK GILLESPIE           | CLOTHING ALLOWANCE             | \$ 349.92     |
| CONSUMER REPORTS             | SUBSCRIPTION X 1 YR            | \$ 26.00      |
| COOK'S COUNTRY               | SUBSCRIPTION X 1 YR            | \$ 28.95      |
| COUNTRY LIVING               | SUBSCRIPTION X 1 YR            | \$ 31.77      |
| DALLAS COUNTY NEWS           | LEGAL PUBLICATIONS             | \$ 117.14     |
| DELTA DENTAL                 | Employee Dental Ins            | \$ 380.26     |
| DENNIS CARTER                | FELLER MUSEUM RENO             | \$ 12,000.00  |
| DEPT OF ADMINSTRATIVE        | LIZ THOMPSON CPM COHORT 23     | \$ 250.00     |
| EFTPS                        | FED/FICA TAX                   | \$ 2,617.13   |
| EFTPS                        | FED/FICA TAX                   | \$ 468.66     |
| EFTPS                        | FED TAX WITHHOLDING ADJUSTMENT | \$ 314.00     |
| EMERGENCY SERVICES MARKETING | TELEPHONE CHARGES 1/14-12/14   | \$ 5.46       |
| FRED SCHIMMELS               | DUMPTRUCK REPAIRS              | \$ 709.06     |
| HEARTLAND COOP               | WATER SHED FILL                | \$ 431.18     |
| I+S GROUP INC                | PROJECT BOB FELLER RENO        | \$ 2,200.00   |

|                           |                                 |                     |
|---------------------------|---------------------------------|---------------------|
| IA ASSOC OF MUNICIPAL UT  | 2015-16 WATER DUES & RESEARCH   | \$ 501.62           |
| IFMCV                     | MONTHLY RENT PER LEASE/OPTION   | \$ 1,000.00         |
| IOWA FIRE CHIEFS ASSOC    | 2015 MEMBERSHIP DAGGETT/BRUEN   | \$ 50.00            |
| IOWA FIREFIGHTER ASSOC    | ASSOCIATION DUES X 21 MEMBERS   | \$ 273.00           |
| IPERS                     | PROTECT IPERS                   | \$ 3,403.57         |
| IPERS                     | IPERS                           | \$ 318.68           |
| LIZ THOMPSON              | MILEAGE TO CPM/DINER            | \$ 57.31            |
| LOWE'S                    | SHOP/CITY HALL/LIB/FIRE DEPT    | \$ 272.84           |
| MATHESON TRI GAS INC      | OXYGEN                          | \$ 31.88            |
| MIDAMERICAN ENERGY        | GAS/ELEC                        | \$ 2,490.97         |
| MORRIS EXCAVATING LTD     | WA MAIN BREAK/BASEBALL FIELD    | \$ 360.00           |
| MUNICIPAL SUPPLY INC      | IN FLOW DISH FOR MANHOLE COVER  | \$ 983.01           |
| OFFICE DEPOT              | TIME RECORDER                   | \$ 304.96           |
| PEEK SALES & SERVICE      | REC MOWER PARTS                 | \$ 325.66           |
| RHODES INC                | ICE CONTROL SAND                | \$ 343.91           |
| SHELLY JAMES              | CLEANING BOB FELLER SPACE       | \$ 260.00           |
| SQUARE, INC               | CREDIT CARD ACCEPTANCE FEES     | \$ 32.27            |
| SURPASS SOFTWARE          | SLIP PRINTER KIT                | \$ 522.00           |
| SYNCB/AMAZON              | BOOKS & SUPPLIES                | \$ 366.54           |
| THE HARTFORD              | Employee Life/Dis Ins           | \$ 213.50           |
| TREAS - STATE OF IOWA W/H | STATE TAXES                     | \$ 1,040.00         |
| TREAS - STATE OF IOWA W/H | STATE TAX                       | \$ 201.00           |
| US POSTMASTER             | MARCH UT BILLS/NEWSLETTERS      | \$ 196.32           |
| VEENSTRA & KIMM INC       | BUILDING INSPECTIONS            | \$ 38,300.40        |
| VERIZON WIRELESS          | PW/THOMPSON PHONES              | \$ 383.47           |
| WASTE CONNECTIONS         | GARBAGE COLLECTION              | \$ 6,492.52         |
| WELLMARK                  | Employee Health Ins             | \$ 3,821.79         |
| WELLS FARGO CC            | CONFERENCE/HOTEL                | \$ 1,604.40         |
|                           | <b>***** REPORT TOTAL *****</b> | <b>\$ 86,220.04</b> |

c. February Financial Statements.

| <b>FUND</b>             | <b>RECEIVED</b> | <b>DISBURSED</b> |
|-------------------------|-----------------|------------------|
| GENERAL                 | 85,548.93       | 20,135.68        |
| VEHICLE INSPECTION FUND | 0.00            | 12,000.00        |
| LIBRARY TECHNOLOGY FUND | 0.01            | 0.00             |
| ROAD USE TAX            | 8,911.94        | 7,771.09         |
| EMPLOYEE BENEFITS       | 144.28          | 4,773.15         |
| EMERGENCY FUND          | 12.49           | 0.00             |
| TIF-CR ESTATE           | 581.76          | 0.00             |
| PARK TRUST FUND         | 1,000.14        | 0.00             |
| LIBRARY TRUST FUND      | 45.18           | 4,314.82         |
| VM COMMUNITY BETTERMENT | 0.00            | 50.00            |
| SITE CERT/WA PROJECT    | 0.00            | 314.10           |

|                               |                   |                  |
|-------------------------------|-------------------|------------------|
| DEBT SERVICE                  | 169.60            | 0.00             |
| WATER                         | 13,113.07         | 12,521.77        |
| SEWER                         | 12,217.08         | 7,597.90         |
| <b>*****REPORT TOTAL*****</b> | <b>121,744.48</b> | <b>69,478.51</b> |

- d. Approval of the liquor license for the Legends Fieldhouse Bar and Grill at 420 Mill Street
- e. Resolution 2015-8, "A Resolution Transferring Funds"
- f. Resolution 2015-9, "A Resolution Approving Personnel Transactions"

Lacy moved supported by Stump to adopt and approve Resolution #2015-10, "A Resolution Adopting the Revised Consent Agenda." Passed unanimously.

- 6) Mayor Adams recognized Mark Reinders who presented on the electric and gas franchise agreements between the City of Van Meter and MidAmerican Energy. Mr. Reinders explained that the agreements allow the utility company to utilize the public right-of-way in order to serve the Van Meter Community with electricity and natural gas. Mr. Reinders went on to note that the agreements typically include a 25 year term and that the agreement relative to electricity is due for renewal. Mr. Reinders explained how a franchise fee may be implemented and the City Council asked some general questions. No action was taken.
- 7) Mayor Adams asked City Administrator Jake Anderson to present the proposed budget for fiscal year ending June 30, 2016. Anderson noted that the proposal would reduce the City's property tax rate by about \$0.04. Mayor Adams opened the public hearing on the proposed budget. Hearing none and having received no comments in writing Mayor Adams closed the public hearing and asked for a motion to approve and adopt the proposed budget. Moved by Lacy supported by Sacker. Passed unanimously.
- 8) Mayor Adams asked City Administrator Jake Anderson to explain the proposed Water Revenue Loan and Disbursement Agreement Anticipation Project Note. Anderson noted that the measure is being recommended to allow the City to utilize debt proceeds on hand to conduct a pilot study, well field exploration, and acquire property for the water treatment plant project. Mayor Adams then opened the public hearing on the proposed Water Revenue Loan and Disbursement Agreement Anticipation Project Note. Hearing no public comment and having received none in writing Mayor Adams asked for a motion to close the public hearing. Moved by Peterson supported by Lacy. Passed unanimously.
- 9) Mayor Adams asked the Council to take action on the proposed Water Revenue Loan and Disbursement Agreement Anticipation Project Note. Moved by Lacy Supported by Peterson to approve and adopt Resolution #2015-11, "A resolution approving taking additional action with respect to a Water Revenue Loan and Disbursement Agreement and authorizing, approving and securing the payment of a \$185,000 Water Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement)." Passed unanimously.

#### 10) Department/Committee Reports

Anderson reported plans to attend the Iowa Municipal Management Institute's annual conference in Iowa City.

Lacy reported on the activities of the Van Meter Community Development Corporation.

- 11) Mayor Adams asked the City Council for a motion to adjourn into closed session pursuant to Iowa Code Chapter 21.5 (1)(c) to discuss legal counsel's impression and report of matters currently pending before

Administrative Agency and matters concerning harassment of public officials. Moved by Lacy supported by Sacker. Passed unanimously.

The public was dismissed.

Lacy moved supported by Peterson to begin the closed session discussion at 7:30PM. Passed unanimously.

~Closed Session~

Peterson moved supported by Lacy to adjourn from closed session. Passed unanimously.

Lacy moved supported by Peterson to reopen the meeting to the public at 8:12PM.

- 12) Having no further business Mayor Adams asked for a motion to adjourn. Moved by Lacy supported by Tweed. Passed unanimously.

\_\_\_\_\_ Allan B. Adams, Mayor

ATTEST \_\_\_\_\_ Liz Thompson, City Clerk